



**CITY OF AKRON, OHIO**  
**POLICE DIVISION**  
**AUGUSTUS A. HALL, CHIEF OF POLICE**

<b>NUMBER</b> P-2010-051	<b>EFFECTIVE DATE</b> October 13, 2010	<b>RESCINDS</b> P-2008-051 Issued 3-3-08
<b>SUBJECT</b> Homeland Security Advisory System (HSAS) Procedure		<b>ISSUING AUTHORITY</b> Chief Augustus A. Hall

## **I. POLICY**

Foreign and domestic terrorism continues to be a threat to the safety and security of the Akron community. Therefore, it is imperative that all members of the department be diligent in recognizing suspicious terrorist activity so that they can respond and report such activity immediately. In addition, specific assignments will be carried out depending on current threat alert levels.

## **II. DEFINITIONS**

- A. GREEN (Low Condition) – A low risk of terrorist attacks.
- B. BLUE (Guarded Condition) – A general risk of terrorist attacks.
- C. YELLOW (Elevated Condition) – A significant risk of terrorist attacks.
- D. ORANGE (High Condition) – A high risk of terrorist attacks.
- E. RED (Severe Condition) – A severe risk of terrorist attacks. Under most circumstances, the protective measures for a severe condition are not intended to be sustained for substantial periods of time.
- F. Terrorism Liaison Officer (TLO) - An officer who has a good understanding of intelligence requirements, the intelligence cycle and current terrorist techniques and tactics. He serves as a liaison between various agencies, disseminates critical information to his agency and forwards information to the Regional Information Center.

## **III. PROCEDURE**

### **A. GREEN AND BLUE**

- 1. Personnel shall be familiar with the emergency evacuation response plans that are located at the Chief's Office, Safety Communications, Patrol Operations, Information Desk, and Detective Bureau desk.

2. All officers should provide any information relevant to a terrorist type activity to the TLO immediately. Likewise the TLO will act as a liaison to the Northeast Ohio Regional Fusion Center.
3. TLO will continue to identify potential terrorist targets in the city and collaborate to provide security assessments and buffer zone protection for designated sites.
4. Training Bureau will continue to research and update policies and procedures for training dealing with weapons of mass destruction (WMD) and terrorist threats.
5. Information Systems will post the current HSAS level on the intranet.
6. Record Room will post the current HSAS level in the daily bulletin.
7. The Safety Communications police supervisor will notify the Chief and subdivision commanders of any HSAS level changes, send it to all personnel through e-mail, and in-car computers, and enter caution notes of terrorism locations.
8. The Patrol Operations captain will be responsible for the emergency evacuation exercise at the Harold K. Stubbs Justice Center.
9. The Detective Bureau assistant commander will establish a plan for alternative staffing in case of a critical incident.
10. Building Security will place threat level placards in areas visible to officers and the general public.

#### B. YELLOW

1. The TLO will share intelligence information with personnel and other law enforcement organizations.
2. The Chief's Office will ensure that the Situation Room is operationally ready to activate.
3. Uniform Subdivision will increase awareness of critical sites. These sites and locations are available to all through in-car computers.
4. Investigative Subdivision plainclothes personnel will keep a uniform in ready condition.

#### C. ORANGE

- 1 The Chief of Police and deputy chiefs will meet to decide the appropriate response based on the degree of information provided with the orange alert. Considerations will include area and site type specific threats.

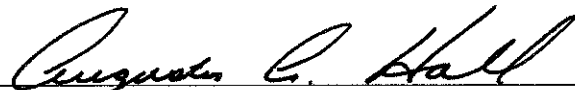
2. All officers will refuel and maintain the police vehicles at no less than 1/2 tank.
3. The TLO will provide daily intelligence briefings to Chief and deputy chiefs.
4. The Command Staff should:
  - a. Consider restricting public access and parking to the Harold K. Stubbs Justice Center.
  - b. Consider limiting access of delivery trucks around the Harold K. Stubbs Justice Center.
  - c. Consider nonpatrol personnel for patrol of critical infrastructure.
  - d. Coordinate activities with other local police agencies, specifically:
    - 1) Summit County Sheriff's Office
    - 2) University of Akron
    - 3) Federal, State and Ohio National Guard Units, as appropriate.
  - e. Consider a 24-hour intelligence operations plan.
  - f. Consider limiting access to the basement of the Harold K. Stubbs Justice Center.
  - g. Coordinate with Geauga and Portage Counties to strengthen security at the city's watershed.
5. The Record Room supervisor will maintain a log of all time spent specifically on level orange activities.
6. Police Information Officer (PIO) will notify the media that the police department is operating under specific procedures to address the heightened HSAS level.
7. Uniform Subdivision
  - a. Will increase daily patrol watches of potential targets on critical sites.
  - b. Traffic Bureau will prepare and identify emergency evacuation routes.

#### D. RED

1. The Chief of Police and deputy chiefs will meet to determine the appropriate response based on the degree of information provided with the red alert. Considerations will include area and site type specific threats.

2. The Command Staff will also consider:
- a. Cancellation of all leave.
  - b. Assignment of Reserve officers to sites.
  - c. Reassignment of personnel to security and patrol duties.
  - d. Placing the SWAT team on standby.
  - e. Closing the Harold K. Stubbs Justice Center or limiting traffic to employees only and securing the outside perimeter. Assign an officer to monitor employees entering the basement.
  - f. Foot patrols for all downtown city buildings.
  - g. Restricting parking around Harold K. Stubbs Justice Center to police marked vehicles only.
  - h. Dispatching priority calls only.
  - i. All two-officer cars.

By Order Of,



Augustus A. Hall  
Chief of Police

Date 8-25-10